

DTR Staff Meeting
21 September 1972
1000 - 1110

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[REDACTED]
[REDACTED] t Federal Office Bldg. for
film showing.

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The Venerable Mr. Cunningham

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On Friday, 22 September, will have completed 30 years in Government. Note that the former [REDACTED] will become the Venerable [REDACTED] ^{next year}
~~also on Friday~~, in appropriate [REDACTED]

-- DD/S meeting Tuesday, 19 September, (see notes attached)
Film of Dr. Kissinger available for Agency audiences.

Follow-on ceremony scheduled for charter members of the Agency (includes about 270 at Hqs); nothing final as to how the awards will be handled. 25X1A

Records Management Conference will be held at [REDACTED] on 25 to 27 October; urged sending people in OTR who would be concerned with the subject.

Corridor D (Hqs) Exhibit on 25th Anniversary: small but interesting. Next exhibit to be the 10th Anniversary of the Cuban Missile Crisis; photos to be a high point.

-- Deputy Directors meeting, Tuesday, 19 September, at 2:30 p.m..
Four items on the agenda concerned OTR:

1) Board of Visitors: Approved (question asked as to the meaning of "senior" representatives on the Board. Answer: "senior enough to speak to and for you.")

2) Senior Seminar: Favorable climate: only matter concerning DDs was that of numbers. Consensus was to limit each to 15 officers (plus one or two more, if necessary); grade level -- GS-15s and above (emphasis in the letter to the Directors was on supergrades to which Deputy Directors had some objection). Consensus of the Deputy Directors to be presented by Mr. Colby to Mr. Helms. Approval expected.

25X1A 3) Senior Schools: No different instructions emerged from those that the TSB has been using all along, except that the Deputy Directors were urged to tailor nominations to the school's curriculum; if intended that the year is to be a sabbatical, then DDs should take advantage of university study that has direct relationship to the nominee's job. (Mr. Colby indicated his objection to four reps to the Naval War College; [REDACTED] sees the school as one well suited to his people.)

25X1A 4) FAES: Favorable reaction; Mr. Colby noted that the course is good and improving; urged DDs to send more people; no objections from DDs.

25X1A -- Concern in the Agency about getting enough people from the "good" schools; OTR, OS, OMS, and OP will be meeting to discuss standards. Has been talking with [REDACTED] who recently replaced [REDACTED] on the CS Jr. Officer Board, and who is involved with the CS plans for unilateral recruitment. (Mr. Cunningham suggested to [REDACTED] that he keep in close touch with the CS on their requirements for CTs.)

25X1A -- The briefings held for the Presidential Classroom for Teachers brought a letter of commendation which should be put in the files of those who participated. [REDACTED] to check on the memo.

Around the Table

25X1A Many students at the [REDACTED] this being the last time.

25X1A Has another request [REDACTED] for an in-depth briefing on the activities; some concern. (This is from an ex-Army man, [REDACTED])

25X1A In Detroit and Minneapolis, with [REDACTED], Monday and Tuesday; interviewed six applicants; rejected two; expects two of the four for January Class and two for July Class. Mentioned that the January Class will be small; about 15. On his trip he experimented with some language testing (speaking, only); LS to evaluate the responses (to prepared question); Mr. Cunningham recommended that a reading test be used for this limited kind of testing.

25X1A Noted that the matter of drugs is becoming serious problem in recruiting; cited example of a rejection based on affirmation of drug use.

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[REDACTED]

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The one-day program that the Domestic Contact Service is hosting on 18 October, in 1A07 at Hqs, is open to some OTRers; (This is the seminar [REDACTED] is working on and will feature businessmen and professionals discussing trends in economic requirements and reporting). Let ISS know of those who will be attending; about five or six would be about right; about 70 expected in all.

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On Monday, here at C of C, he will be meeting with Bill Crockett (former Undersecretary for Administration in State) and Ed Jones (Dir. FEI).

[REDACTED]

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Useful trend coming out of the training being given at Hqs; instructors, widely spaced throughout the building (space is a large problem), are teaching 142 students; when Chinese starts (delay is result of clearance processing of the instructor), the total will be close to 170; success of the program suggests looking into further service of this kind.

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[REDACTED] (contract script-writer), [REDACTED] involved in the film being made by S&T on the history of reconnaissance; DD/S&T sending a memo to DTR outlining requirements for assistance.

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Preparing a statistical EEO report, for [REDACTED] on training of minorities.

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[REDACTED]

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Mentioned that the DDI panel comprised of [REDACTED] held at [REDACTED] for the Midcareer class, was excellent; trip to Kennedy and NORAD scheduled for next week.

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Mentioned the numerous phone calls on the announced Records Management courses and the concern of the inquirers, mainly from the CS, about the relationship of these courses to CS records courses; obvious confusion; will discuss the matter with [REDACTED] of SUS, (at the suggestion of [REDACTED])

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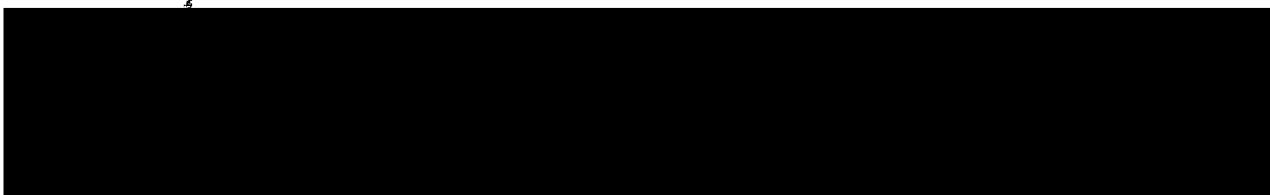
Described progress on narcotics training, including the conference of narcotics coordinators (most DCMs), held at State. Coverage of the conference included the role of various agencies, regional problems, plans, and programs; panel on which [REDACTED] participated had many questions from the audience; domestic problem is one of educating judges who handle narcotics cases; Agency's role universally favorable; general opinion is that the narcotics effort is the first Government-wide program of international and domestic scope that has had this degree of high-level (White House included) support. Noted that he will be indicating to [REDACTED] there is need for ops training to be given by our Station personnel overseas for the BNDD and other such personnel abroad and emphasis will have to be given to tradecraft techniques, even to the part played by the BNDD fellow in, for example, the wrap-up of a drug operation.

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MINUTES
DD/S STAFF MEETING
19 September 1972



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2. Records Management Officers' Conference -- Mr. Coffey

Mr. Coffey said that the Sixth Records Management Officers' Conference will be held at [REDACTED] on 25, 26 and 27 October 1972. He further said that the Conference has been productive in the past, and he urged the Office Heads to personally interest themselves in sending their records management personnel to the Conference to participate in the program.

3. Support Directorate Security Violations -- Mr. Coffey

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There were six security violations in August -- 4 in the Office of Communications, 1 in the O-DD/S, and 1 in the Office of Finance.

4. Support Directorate Personnel Retirements During September 1972 --



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<u>Civil Service System</u>	<u>Career Service</u>	<u>Effective Date</u>
[REDACTED]	SL	1 September 1972
	SF	1 September 1972
	SL	28 September 1972
	SC	29 September 1972
	SP	29 September 1972

5. 25th Anniversary Ceremony -- Mr. Coffey

Mr. Coffey stated that Dr. Kissinger was extremely gracious and complimentary in his remarks, and could not have picked better words to express his appreciation to the people of the Agency. Dr. Kissinger's address has been filmed and taped, and a transcript is being prepared. It is probable that Dr. Kissinger's remarks will be given wide distribution in the Agency. Mr. Coffey expressed his feeling that the film could be shown at the Support Directorate follow-on ceremony.

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-2-

6. Exhibit in D Corridor -- Mr. Coffey

Mr. Coffey referred to the exhibit of interesting and historical memorabilia in D corridor, and urged all to view it.

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7. Around the Table

a. [REDACTED] mentioned that OC received a "pat on the back" from Dr. Kissinger.

b. Mr. Fisher said that OP is preparing a legislative package for submission to the next Congress which would include a few catch-up amendments that have been included into the Civil Service Retirement System. He also mentioned that OP wants to achieve a funding arrangement, now included in the Civil Service Retirement System, for stabilizing unfunded liability. Mr. Fisher also said that OP is seeking to drop the Agency retirement quota, or alternatively, to increase the quota by 300 for the 5-year period ending 30 June 1974. Mr. Fisher mentioned that 12 placement officers from predominantly black colleges and universities will attend a seminar on 10 October. He also said that a change in society may indicate that the time might be ripe for pursuing a more aggressive recruiting effort on the campuses.

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c. Mr. Osborn said that there are three [REDACTED] board.

d. Dr. Tietjen said that 784 flu injections were given yesterday. The Billings Medal came in late last week and is now part of the exhibit in D corridor. The drug exhibit will be in New York City next week before the Scientific Assembly of the American Academy of Family Practice. It will be displayed on 1 November before the Scientific Assembly of the American Medical Association.

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e. Mr. Cunningham mentioned three training courses. [REDACTED]

[REDACTED] recently completed a course in which they were taught to set up and generate files for collating information. Twenty-five Special Forces officers are being given a 2-week [REDACTED] On 25 September there will be another running of the international narcotics control course at FSI.

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cc: Each attendee

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